

# The Webb Memorial Public Library Hotspot Lending Agreement

## Guidelines for Borrowing and Use Outside of the Library

- Patrons must be **16 years of age or older** and must read, understand, and sign this agreement at the Circulation Desk in the presence of a library staff member **each time** a Mobile Hotspot is checked out.
- Patrons under the age of 18 **MUST** have a **signature from a parent/guardian** to check out a Mobile Hotspot.
- A **valid Webb Memorial Library account** AND a **valid photo identification** must be presented at the time of checkout.
- Patrons must be in good standing with the library, with a **current address** on file and **no fines above \$5**.
- Mobile Hotspots may be checked out for **one week** with **no renewals**.
- Hotspots **MUST BE RETURNED TO A STAFF MEMBER AT THE CIRCULATION DESK**, and **NOT** placed in the **indoor OR outdoor book drop**.
- Overdue Mobile Hotspots will be **deactivated** within **24 hours** of the due date.

## Fines and Liability

- The overdue fine for the Hotspot and its components is **\$2.00 per day until returned**.
- Patrons will be charged **\$25** for Mobile Hotspots returned to an **indoor OR outdoor book drop**.
- Patrons will be charged **\$25** for Mobile Hotspots returned to **another library**.
- The Mobile Hotspot should be kept in a **temperature controlled environment; DO NOT leave it in your car**.
- **The patron is responsible for costs associated with loss, theft, or damage of the Mobile Hotspot and/or peripherals.**
- Abuse of the Mobile Hotspot program will result in a **loss of borrowing privileges**.

Mobile Hotspot Replacement Costs	
Mobile Hotspot Unit...	...\$115
Power Adapter...	...\$10
Power Cord...	...\$10
Case...	...\$15
Bag...	...\$10
<b>Total Replacement Cost:</b>	<b>\$160</b>

**\*\*NOTE TO PARENTS/GUARDIANS: INTERNET CONTENT FILTERING IS NOT PROVIDED THROUGH THE WIRELESS HOTSPOTS. PARENTS/GUARDIANS ARE RESPONSIBLE FOR MONITORING WHAT THEIR CHILDREN ACCESS THROUGH THE MOBILE HOTSPOT.**

I agree to abide by the Webb Memorial Public Library’s Mobile Hotspot Lending Guidelines as stated above, and pay any overdue fines, \$2.00 per day until returned. I understand that if I return the Mobile Hotspot to a book drop, indoor or outdoor, or to another library, I will be charged a \$25 fine, and I agree to pay full replacement costs should the Mobile Hotspot be lost, stolen, or damaged. I understand that abuse of the Mobile Hotspot program may result in the loss of my borrowing privileges at the Webb Memorial Public Library. I have read this entire document and my signature below indicates my agreement to the terms and conditions outlined above.

Library Card #: \_\_\_\_\_ I understand that the Mobile Hotspot does **NOT** provide content filtering: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ ID#: \_\_\_\_\_

\_\_\_\_\_  
Print Name Date

\_\_\_\_\_  
Print Name Date

\_\_\_\_\_  
Parent/Guardian Signature (For patrons under the age of 18) Date

\_\_\_\_\_  
Staff Signature (This signature verifies that the Mobile Hotspot includes all peripherals and is operational at the time of checkout)